

CHETTINAD COLLEGE OF ENGINEERING & TECHNOLOGY, KARUR

Department of Electronics and Communication Engineering

Programme Assessment and Evaluation Committee (PAEC) Meeting-I

Ref.: ECE/PAEC/2022-23/01

Date: 26.09.2022

The Minutes of the meeting of the Programme Assessment and Evaluation (PAEC) Committee is presented below.



The Head of the Department conducted a meeting with Programme Assessment and Evaluation Committee Members on 23.09.2022 at 11.00 AM in the C Block Seminar Hall and discussed the following points.

Members Present:

S.No.	PAEC Members	Designation
1.	Dr.M.Kumar (Convener)	Professor & Head, Department of ECE, Chettinad College of Engineering and Technology
2.	Mr. R.Rajkumar	Associate Professor, Department of CSE, Chettinad College of Engineering and Technology
3.	Mr.N.Murugesan	Assistant Professor, Department of MBA, Chettinad College of Engineering and Technology
4.	Ms.S.Suguna	Assistant Professor/Maths, Chettinad College of Engineering and Technology
5.	Mr.P.Selvan	Associate Professor, Department of ECE, Chettinad College of Engineering and Technology
6.	Mrs.S.N.Lalitha Parameswari	Associate Professor, Department of ECE, Chettinad College of Engineering and Technology
7.	Mr.M.Prabhakaran	Assistant Professor, Department of ECE, Chettinad College of Engineering and Technology
8.	Ms.D.Ragavi	Assistant Professor, Department of ECE, Chettinad College of Engineering and Technology
9.	Mrs.A.Karthikeyani	Assistant Professor, Department of ECE, Chettinad College of Engineering and Technology

S.No	Points Discussed by the PAEC Members	Target Date	Responsibility
	<p style="text-align: center;"><u>Agenda</u></p> <ul style="list-style-type: none"> • Introduction to the objectives and responsibilities of the committee. • Evaluation of Program Effectiveness • Mapping of Course Outcomes (COs) with Program Outcomes (POs) and Program Specific Outcomes (PSOs). • Evaluation methods and assessment tools • Review of Department Plan Execution Status • Suggestions for Conducting Co-Curricular Activities and Value-added Courses • Result Analysis of the 2021-22 Even Semester • Strategies for Faculty and Student Motivation: <ul style="list-style-type: none"> ○ Participation in Paper Presentations, Technical Contests, and Workshops • Encouragement of Projects, Working Models, and Research Initiatives: <ul style="list-style-type: none"> ○ Paper Publications and Presentations • Proposed Changes or Revisions (if any) 	-	-
1.	Mr. P. Selvan welcomed the PAEC members to the meeting and reiterated the agenda.	-	-
2.	The Convener, Dr. M. Kumar, discussed the result analysis of the Even Semester 2021-22, and the department plan execution status.	-	-
3.	<p>The Convener, Dr. M. Kumar, presented the following key points during the meeting:</p> <ul style="list-style-type: none"> • Alignment and Dissemination: Discussed the correlation between the Department's Vision and Mission with the Institute's Vision and Mission Statement and the process of dissemination and publication. • Objectives and responsibilities of the committee: The objectives of the PAEC, as stated by the Convener, are as follows:: <ul style="list-style-type: none"> ❖ Ensuring continuous improvement ❖ Assessing student learning outcomes based on COs, 	-	-

	<p>POs and PSOs</p> <ul style="list-style-type: none"> ❖ Aligning program objectives with accreditation requirements ❖ Implementing effective assessment and evaluation methodologies ❖ Enhancing faculty development and curriculum improvement <p>Informed the responsibilities of the committee such as</p> <ul style="list-style-type: none"> ❖ Collection of CO, PO, PSO measurements from the course coordination committee ❖ Identifying CO, PO, PSO attainment gap if any and action taken to improve CO, PO, PSO attainment ❖ Identification of gap in the curriculum (based on assessment of POs) and suggestions for conducting co-curricular activities, value added courses. <ul style="list-style-type: none"> • Faculty Development and Research Contributions: Discussed faculty participation in Faculty Development Programs (FDPs), Training Activities, Short-Term Training Programs (STTPs), and research contributions, including publications in indexed journals. • ECE Department Association Activities: Summarized the activities of ECE Department Association, the number and quality of engineering events conducted, and student participation in inter-institute technical events. • Anna University Result Analysis 2021-22(EVEN): Reviewed overall student performance, highlighting pass percentages, subject-wise strengths, and areas of concern. 		
4.	<p>The Members suggestions are listed below:</p> <ul style="list-style-type: none"> • The academic plan followed every semester should be periodically reviewed and refined to further improve academic results and placement outcomes. • The Course End Survey should be analyzed more effectively to strengthen indirect assessments of Course Outcome (CO) attainment and take necessary corrective actions. 	Continuous	HoD and all Faculty Members

	<ul style="list-style-type: none"> • Students should be categorized early in the program based on their career interests (such as higher studies, core jobs, software industry, or entrepreneurship). Targeted skill enhancement programs should be planned accordingly. • Encourage students to undertake multidisciplinary projects, promoting a holistic learning experience across different domains. • Students should actively participate in conferences, workshops, seminars, and project exhibitions to create a strong project-based learning culture within the department. • Student associations should be student-driven, allowing them to develop leadership, teamwork, and organizational skills while strengthening their connection with the department. • Mentoring hours should be effectively utilized to monitor students' academic progress, ensuring consistent support and guidance. • In-house projects should be encouraged to enhance innovation and research culture on campus. • Patent filing should be set as a key goal, with a target of filing at least ten patents within a year from the department. 		
6.	The Convener extended a vote of thanks to all the members for attending the PAEC meeting and requested their continued support for the holistic development of the department in all aspects.		
Prepared by:  M. Prasad 26/09/22		Approved by:  N. Prasad 26/9/22	

Copy to: 1. Circulate among all members for needful action

2. Department File

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Department of Electronics and Communication Engineering

Attendance Program Assessment and Evaluation Committee (PAEC) Meeting-I

Date: 23.09.2022

S.No.	Name of the Members	Designation	Organization/Institute	Signature
1.	Dr. M. Kumar	HOD/ECE	CNCET	M. Kumar 23/09/22
2	R. RAJESWARAN	ASP/CSE	CNCET	R. Rajeswaran 23/9/22
	MURUGESAN. D	AP/MBA	CNCET	M. Murugesan 23/9/22
4	S. SUGUNA	AP/Maths	CNCET	S. Suguna 23/9/22
5	P. Selvan	ASP/ECE	CNCET	P. Selvan 23/9/22
6	Mrs. S. N. Lalitha Paramore	ASP/ECE	CNCET	Mrs. S. N. Lalitha 23/9/22
7	M. Prabhakaran	AP/ECE	CNCET	M. Prabhakaran 23/9/22
8.	D. Ragan	AP/ECE	CNCET	D. Ragan 23/9/22
9.	A. Kallikyan	AP/ECE	CNCET	A. Kallikyan 23/9/22

M. Kumar
23/09/22
HOD/ECE