

31.08.21

Guidelines and Safety Protocols for reopening of College as per the Standard Operating Procedure (SOP) issued by the Government.

A. Precautionary measures and sanitization:

1. Students and staff having symptoms will avoid attending college and seek medical care
2. Parents must not send their wards to college if their ward or any member living in the same household suffers from fever/cough/breathlessness etc. Similarly, students with underlying medical conditions are to take appropriate precautions as advised by their respective medical practitioners.
3. Parents shall not send their wards having COVID related symptoms to the college but take appropriate tests and treatment without any delay and follow usual precautions.
4. Every student/ staff/ visitor will wear face masks compulsorily inside and outside the college premises.
5. Students/staff shall be screened for symptoms such as cough, cold and breathlessness. Thermal screening of all students/staff will be done on arrival at the college following physical distancing norms. Sanitizers are placed at the entry and exit points of the college.
6. The college premises along with furniture, handrails, doors, windows etc. is cleaned and disinfected as per the Government guidelines. This exercise will be done daily after the students leave the college in the evening.
7. Provision of hand wash facilities with liquid soap and running water is available, In addition, hand sanitizers are placed in all classrooms and labs.
8. The toilets are disinfected and cleaned periodically.
9. All teaching learning material such as teaching aid, lab equipment, desks, chairs, computers, printers, laptops, tablets etc. focusing particularly on frequently touched surfaces/objects shall be disinfected properly.
10. Availability of safe and clean drinking water for students shall be ensured. Students are encouraged to bring their own water bottles.
11. Sports will be encouraged with appropriate physical distancing norms.
12. Staggering the timing of entry and exit for students of different classes will be followed.
13. Entry of visitors is discouraged and any gathering outside the gate shall be strictly prohibited.
14. The college timing shall be from 9am to 3.45pm
15. The students must bring a consent letter from parents on the day of physical reopening.

B Social Distancing norms

1. On all working days, proper social distancing norms shall be followed to avoid crowding in the entrance and inside the college premises.
2. Students will ensure that they sit at marked/allocated seats maintaining physical/social distancing and wearing face covers /masks in the classes, laboratories or any other part of college premises.
3. Students are expected to adhere to the different lanes earmarked for moving around in the college premises and while depositing/collecting cell phones from the counters.
4. Circles are marked on the floor to ensure social distancing in the queue wherever required.
5. Students and staff are encouraged to use private transport facility

C Social behaviour for pandemic prevention

1. Wearing of face masks shall be compulsory in all areas of the college premises by everyone.
2. Students are advised to bring extra masks (in a clean bag) and not to exchange masks with others
3. Touching any surfaces of furniture/fixtures/railings/lifts/handles and other surfaces should be kept to the minimum.
4. Respiratory etiquettes should be strictly followed. This includes disposing of used tissue papers and masks properly.
5. Self-monitoring of health by all and reporting any illness at the earliest is necessary.
6. Sharing of any material (Books, Notebooks, Pen, Pencil, Eraser, Food , Water , Drafters etc.) by students with each other shall be discouraged.

SOP to be followed in case a student/teacher/employee develops symptoms (fever, cough difficulty in breathing)

1. Any student/teacher/staff displaying symptoms shall be immediately isolated. Parents will be requested to pick their ward from college and test the student.
2. Disinfection of the premises to be taken up if the person is found positive.
3. Persons who were in close contact with the positively tested student or person shall remain in home quarantine for self-monitoring.