

CHETTINAD COLLEGE OF ENGINEERING & TECHNOLOGY

INTERNAL QUALITY ASSURANCE CELL

CCET/IQAC/2021-2022/Meeting/01

Date:08.12.2021

CIRCULAR

SUB:IQACMeeting — Intimation to the members of IQAC

The Internal quality assurance cell.(IQAC) meeting will be held on 10.12.21 in the conference hall at 04.30 pm.All members are requested to attend the meeting.

AGENDA:

- IQAC rules and regulations.
- NAAC accreditation initiatives.
- NAAC criterion coordinators.
- Review and confirmation of organization structure.
- Roles and responsibilities.
- Ratification of existing best practises.
- Quality assurance and initiative measures.
- Planning of academic programmes.
- Any other matters.


IQAC Coordinator


Admin


Principal

CHETTINAD COLLEGE OF ENGINEERING & TECHNOLOGY

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IQAC MINUTES OF MEETING:

- Meeting held between IQAC head, coordinators and members in the conference hall to discuss about NAAC accreditation.
- Meeting was initiated and details of the coordinators of each criterion were introduced.
- Importance of NAAC accreditation and how to initiate the process was discussed.
- Many initiative measures are taken to improve the teaching learning process
- All department coordinators are asked to take question paper by using blooms taxonomy
- Photographs taken during any event need to be geotagged
- Roles and responsibilities of members are clearly explained
- Webinar need to be arranged for faculty members to create awareness about accreditation and its importance
- Files need to be maintained by each IQAC member in the department of all academic and other activities carried out


IQAC Coordinator


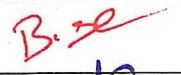
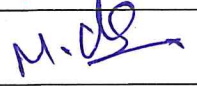
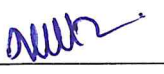




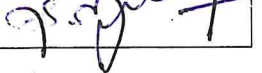

Admin


Principal

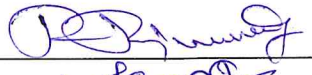
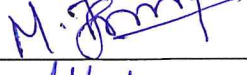
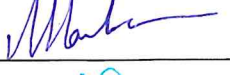

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INTERNAL QUALITY ASSURANCE CELL

MEMBERS ATTENDED:

S.no	Name	Designation/Address	Role of IQAC	Signature
1	Dr. A. Punitha	Principal	Chairperson	
2	Mr. B. Sathishishkumar	Head Admin	Administrative officer	
3	Dr.M.Chandrasekar	AP/MECH	Coordinator	
4	Dr.T.Gobinath	AP/CSE	Member	
5	Mr.R.Sivamurugan	HOD/S&H	Member	
6	Dr.S.Dharmalingam	HOD/MBA	Member	
7	Dr.K.P.Senthilnathan	HOD/CIVIL	Member	
8	Dr.B.Deepa	SAP/ECE	Member	
9	Mr.S.Ragul	AP/EEE	Member	

Information to:

S.no	Name	Designation/Address	Signature
1	Mr. R. Rajkumar	HOD/CSE	
2	Dr. M.Kumar	HOD/ECE	
3	Mr. V.Hariprasath	HOD/MECH	
4	Mr.N.Vijaysarathi	HOD/EEE	


IQAC Coordinator


Admin


Principal